

Field Value Definitions

ACADEMIC STANDING - TOPS AI
00 - Continuous Enrollment
10 - Officially Resigned
11 - Accelerated - Licensed Practical Nurse
CF - Delayed Year First Time Full Time
CP - Delayed Year Part Time
DO - Degree Only
DU - Dual Enrolled
EX - Exchange Student

ACADEMIC STANDING - TOPS PMT REQ
00 - \$ - Continuous Enrollment
11 - \$ - Accelerated - Licensed Practical Nurse
DB - \$ - Dual Billed Student
EP - Eligible Part-Time
FL - Reversal of LF - less than Full Time
FT - First Time Full Time
GN - Reversal of National Guard
GP - \$ - Post-Graduate
LF - Less than Full Time
NG - \$ - Eligible National Guard Stipend
OA - Over-Awarded
PS - \$ - Professional Student
RE - Reversal of Eligible Part-Time
RF - Reversal of First Time Full Time
ST - Transfer from Semester Organization
TP - TOPS Payment Prohibited
TS - Transfer to Semester Organization

AWARD LEVEL
O = TOPS Opportunity
P = TOPS PERFORMANCE
H = TOPS HONORS
T = TOPS TECH

AWARD SET
BLANK = CANCELED
NT = TECH, INELIGIBLE FOR PAYMENT
NO = OPPORTUNITY, INELIGIBLE FOR PAYMENT
NP = PERFORMANCE, INELIGIBLE FOR PAYMENT
NH = HONORS, INELIGIBLE FOR PAYMENT
TU = UNCONFIRMED

Field Value Definitions

TT = NEW TOPS TECH
TO = NEW OPPORUNITY
TP = NEW PERFORMANCE
TH = NEW HONORS
CT = CONDITIONALLY AWARDED TOPS TECH
CO = CONDITIONALLY AWARDED TOPS OPPORTUNITY
CP = CONDITIONALLY AWARDED TOPS PERFORMANCE
CH = CONDITIONALLY AWARDED TOPS HONORS
RT = RENEWAL TECH
RO = RENEWAL OPPORTUNITY
RP = RENEWAL PERFORMANCE
RH = RENEWAL HONORS
GO = GRADUATE OPPORTUNITY
GP = GRADUATE PERFORMANCE
GH = GRADUATE HONORS
OR = ROCKEFELLER ONLY
DG = DEGREE REPORTED
MM = MET MAXIMUM PAYMENTS ALLOWED

DEGREE TYPE
0 = NO DEGREE TYPE REPORTED
1 = ASSOCIATE
2 = BACCALAUREATE DEGREE
3 = MASTERS DEGREE OR HIGHER
4 = TECHNICAL COLLEGE PROGRAM COMPLETED

DISPOSITION STATUS
000 New Eligibles
001 Approved Renewals
002 Delayed Award
003 Ineligible Other
004 Ineligible, Hs Acad Info Upd
006 Inelig - Audit Finding/ACT Scr
017 Incomplete FAFSA
019 Ineligible with error
031 Eligible Pending Hours
032 Suspended Pending Hours
040 Graduated
041 Graduate Professional
042 Suspended Due to College GPA
043 GPA < 2.50, Ann Hrs < 24, Tops Awd Susp, but Must Attend Summer Term to Prevent Cancellation

Field Value Definitions

044	Canceled Due to Hours
045	Ann Hrs < 24, Elig for Summer Term Tech Pgm & Must Attend to Maintain Eligibility
046	Award Not Accepted - 1st Year
047	Annual Hrs < 24, Must Attend Spring Intersession to Maintain Eligibility
049	Acad Prob more than 24 Mos or Exceeded Tech 12 Month Limit
050	2nd Yr Award Not Accepted - Inelig
051	Over 2 Yr Award Not Accptd - Inelig
053	Death
054	Maximum Years of Award Reached
055	Maximum Terms of Award Reached - Additional funds Available
058	Non-Continuous Enrollment - Ineligible
059	Less than full time - Inelig - School Reported
060	Non-Continuous Enrollment - Inelig
061	Officially Resigned: Ineligible
062	Resignation without Payment - Ineligible

DUAL GRADES
Y = Yes
N= No
W = Waiting

ETHNIC CODE
0 - Did not Provide
1 - ASIAN
2 - AMERICAN INDIAN OR ALASKAN NATIVE
3 - BLACK, NON-HISPANIC
4 - HISPANIC OF ANY RACE
5 - NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
6 - WHITE, NON-HISPANIC
7 - FOREIGN/NON-RESIDENT ALIEN
8 - RACE/ETHNICITY UNKNOWN
9 - TWO OR MORE RACES

EXCEPTION CODES
CNV = CONVERSION(TOPS)
EP = Eligible Part Time
EX = Exchange Student
FT = First-Time, Full-Time
FM = First-Time, Full-Time Military
001 - 011 = Approved Exception

Field Value Definitions

NATIONAL GUARD AWARD ELIGIBILITY CODE
00 = ELIGIBLE FOR STIPEND
01 = INELIGIBLE FOR STIPEND

PROCESS CODE
00 = NO CHANGE
01 = NEW RECORD
02 = AWARD LEVEL ASSIGNED
03 = NO LONGER ELIGIBLE
04 = AWARD LEVEL CHANGED DUE TO RE-EVALUATION
05 = LOSS OF STIPEND ELIGIBILITY
06 = LOSS OF ELIGIBILITY (AUDIT FINDING)
07 = STUDENT HAS A START SAVINGS ACCOUNT
08 = HIGHEST ACADEMIC TERM PAID
09 = ONLY TERM ELIGIBLE FOR PAYMENT
10 = RENEWAL PROCESSING PENDING
11 = AWARD LEVEL RE-EVALUATION PENDING
12 = AWARD LEVEL CONFIRMED
13 = ROCKEFLLER AWARD

PROGRAM TYPE
T = TECHNICAL
A = ACADEMIC

SPECIAL CIRCUMSTANCE
001 = Student lives in Hurricane Katrina affected area - 08/26/05
002 = Student attended college in Hurricane Katrina affected area - 08/26/05
003 = Student lives in and attended College in Hurricane Katrina affected area - 08/26/05
004 = Student lives in Hurricane Rita affected area - 09/20/05
005 = Student attended college in Hurricane Rita affected area - 09/20/05
006 = Student lives in and attends college in Hurricane Rita affected area - 09/20/05
007 = New Eligible attended High School in Hurricane Katrina affected area - 08/26/05
008 = New Eligible attended High School in Hurricane Rita affected area - 09/20/05
013 = Military Probation Extension
014 = Permanent Disability
015 = Military Beyond Met Max
016 = 24 HR - Term Payment Calculation
017 = Resign - Concurrent Payment Calculation
018 = Student canceled or downgraded by ACT/STS change. Eligible for 1st term payment under orig program.
019 = Hurricane Probation Extension

Field Value Definitions

START OWNER
0 = TOPS ONLY
1 = TOPS AND START

STIPEND AWARD CODE
01 = TOPS OPPORTUNITY AWARD
02 = TOPS PERFORMANCE AWARD
03 = TOPS HONORS AWARD
04 = TOPS TECH AWARD

VALID YES OR NO ANSWERS
Y = YES
N = NO
BLANK

CIP CODE

A six-character code developed for the National Center for Educational Statistics, which corresponds to a major field of study. [Click here for a downloadable list](#) (*not for use with TOPS Tech Early Start program*).

DEGREE LEVEL CODE
DP = Diploma
C1 = Certificate (one-year)
C2 = Certificate (two-year)
10 = Associate (two years)
11 = Post-Associate Certificate
20 = Baccalaureate
21 = Post-Baccalaureate Certificate
30 = Masters
31 = Post-Masters Certificate
40 = Doctorate
41 = Post-Doctoral Certificate
50 = Professional
51 = Post-Professional Certificate
60 = Educational Specialist
70 = Graduate Certificate
ND = Non-degree Seeking Student
INCREMENT KEY

A two-digit numeric key assigned by the Board of Regents' staff, which gives each academic program record a unique key. (See Inventory of Degree and Certificate Programs for details.) **This field cannot be blank.**

Field Value Definitions

PROGRAM ABBREVIATION
AE = ADULT EDUCATION
CD = CHAFEE DUAL ENROLLMENT
CH = CHAFEE
ES = EARLY START
GG = LOUISIANA GO GRANT
HD = HEALTH CARE EDUCATOR LOAN FORGIVENESS DOCTORATE
HM = HEALTH CARE EDUCATOR LOAN FORGIVENESS PROGRAM MASTERS
JD = JOHN R. JUSTICE PUBLIC DEFENDER
JR = JOHN R. JUSTICE PROSECUTOR
LA = LAH WAS "GRANDFATHERED" IN TO TOPS
LP = LEVERAGING EDUCATIONAL ASSISTANCE PARTNERSHIP
RG = ROCKEFELLER GRADUATE PROGRAM
RK = ROCKEFELLER STATE WILDLIFE SCHOLARSHIP
RU = ROCKEFELLER UNDERGRADATE PROGRAM
SC = SUPPLEMENTAL COURSE ALLOCATION
SM = STATE MATCHING FUNDS GRANT
SP = SPECIAL LEVERAGING EDUCATIONAL ASSISTANCE PARTNERSHIP
TA = TAP WAS "GRANDFATHERED" IN TO TOPS
TH = TOPS HONORS
TI = DID NOT MEET ELIGIBILITY REQUIREMENTS FOR TOPS
TO = TOPS OPPORTUNITY
TP = TOPS PERFORMANCE
TS = TOPS TECH EARLY START
TT = TOPS TECH
VE = VOCATIONAL EDUCATION